

# MISSING PAGE

~~ORIGINAL DOCUMENT MISSING PAGE(S):~~

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RANDOM PARAGRAPHS

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2. [REDACTED] presented the Panel with the summary of the ORD/MAG Survey items of interest to ORD employees. The four highest ranking study areas were questions 8, 1, 7 and 5 in that order. (See copy attached.) [REDACTED] stated that ORD/MAG would study questions 8, 7 and 5. He would then come back to the Panel to discuss the results and suggested ways of handling the problem. It was agreed that [REDACTED] would report back to the Panel in July. He was also told that if the meeting of the Division Chiefs is held on how to "cut down" on the ORD paperwork that ORD/MAG would hear about the results.

CSP  
10 May 76

12. The Chairman asked that the Chairman of MAG/ORD be requested to submit names of nominees and alternatives to replace [REDACTED] when their terms expire in August.

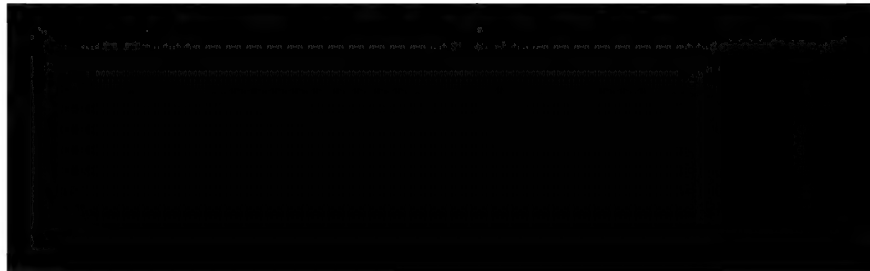
CSP  
7 June

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2. M [REDACTED] briefed the Panel members on the ORD/MAG progress on preparing a report investigating administrative procedures, scheduling, and paperwork in an effort to identify mechanisms for streamlining procedures. He requested an additional month to complete the ORD/MAG report. He stated that the delay is mechanical. The MAG members need more communications with ORD personnel who have been unavailable due to leave and travel.

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### 3. ACTION



CSP  
12 July 76

( ADMINISTRATIVE-INTERNAL USE ONLY )

### 3. (Cont'd

MAJORITY: Concurred in the selection of the following personnel for a term of one year: [REDACTED]  
OT; and [REDACTED]

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CS  
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4. A report from [redacted] newly elected Chairman, ORD/MAG was heard. [redacted] Vice-Chairman, ORD/MAG was also present. [redacted] stated he had brought [redacted] to the meeting in order that there might be some orderly continuity in representation from ORD/MAG, since his term is for six months, and [redacted] term is for one year. [redacted] reported that his group is now in the process of initiating interaction with the ORD professional and secretarial employees by personal contact in order that they might find out about the feelings of the ORD employees on the aspects of ORD management. The ORD/MAG will then (1) compile a list of the information gained by these interviews, (2) send this list out to all ORD employees in a form of a rating sheet, and (3) ask the employees to rate these items in what they think is the order of importance. From these inputs, ORD/MAG expects to gain enough information to know what all ORD employees think is important to discuss or study. ORD/MAG will decide then on a course of action for these items such as whether the CSP should respond or ORD/MAG should consider as a study item. [redacted] stated that he would be interested in seeing the rating list before it is circulated to ORD employees. He asked that the ORD/MAG continue to focus on some area of study after receipt of employee inputs. [redacted] will report at the next meeting.

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YES ONLY

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3. [redacted] and the Panel members reviewed the list of study items received from ORD employees. [redacted] stated that it was now MAG's intention to take this list and distribute to all ORD employees in order that they might give their ranking of interest. Revisions on the questionnaire were suggested and made. Communication channels available to ORD employees through their supervisors, D/ORD, CSP, Special Panel, and MAG representatives were discussed. [redacted] was told that access to background information on the CSP and the Special Panel could be provided if needed. The Chairman asked [redacted] to summarize the results and comments of the study item survey and report back to the CSP at the May meeting.

CSP  
12 Dec 76

4. The Panel discussed the memorandum prepared for the ORD Management Advisory Group on the Panel's thinking and decision on the Administrative Procedures Study. The members felt there was a real need for a program evaluation procedure. Discussion was held on the IG request for written customer evaluations. It was the decision of the Panel to continue with the study even though there are anticipated ORD organization and personnel changes. The Panel decided to continue the study and request that at the December meeting the ORD/MAG submit a preliminary report on one or more methods by which ORD can satisfy the need for product evaluations. A final report from ORD/MAG would be requested for the April 1977 CSP meeting depending on the requirements and the decisions of the new D/ORD.

CSP  
13 Dec  
76

6. The CSP then discussed the ORD/MAG Administrative Procedures report. Some members felt that there was a need for an internal review of ongoing projects and an evaluation of projects upon completion. The Panel decided to give ORD/MAG a written memorandum on their views of the report. [REDACTED] were asked to work on a draft and coordinate with the other CSP members as to what should go into the reply. The draft of the memorandum would then be discussed at the next CSP meeting.

CSP

~~21 Mar 76~~

2 Feb 76

7. ACTION : Recommend to the D/ORD that the suggested proposals on the Establishment of ORD Management Advisory Group and the ORD/MAG Charter be approved and established.

MAJORITY : Concurred with the following change and suggestions:

a. General Notice No. 82, Establishment of ORD/MAG, paragraph 2, be revised to read: The ORD/MAG (composed of five ORD "R" careerists) representation will be recommended by the ORD/CSP and appointed by the D/ORD for a one-year term. However, to insure continuity, three members of the first set of appointees will serve only for a six-month period.

b. ORD/MAG nominations consist of the following:  
six months  
six months  
GS-07, six  
GS-13, one  
GS-14, one year.

c. The ORD/MAG should select their Chairperson and Vice Chairperson. The ORD/MAG Chairperson will report briefly at the CSP meeting on those matters of concern to the CSP.

EYES ONLY

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